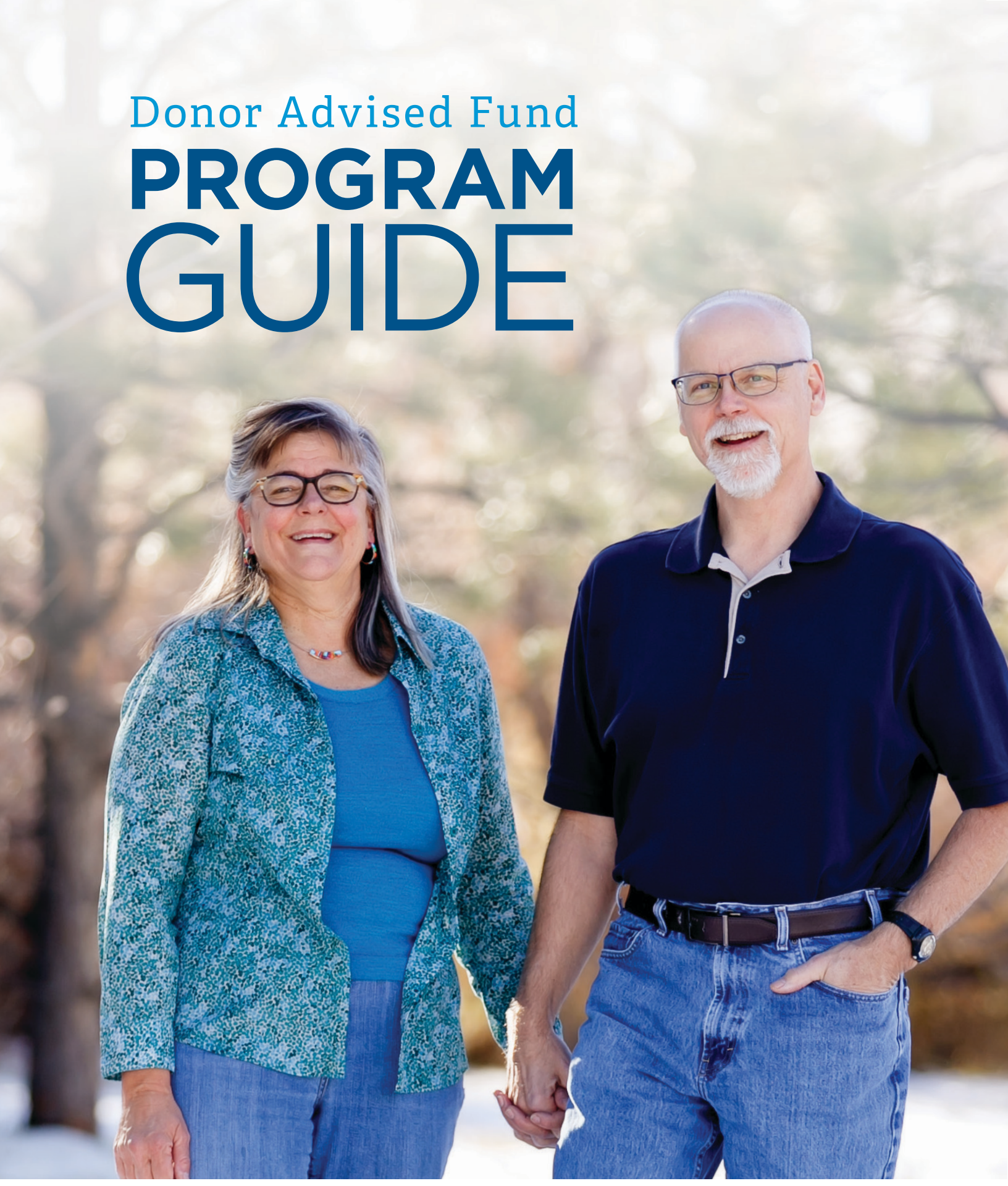
Donor Advised Fund

PROGRAM GUIDE



Donor Advised Fund | Presbyterian FOUNDATION

Table of Contents

Welcome 3

About the Presbyterian Foundation 3

Establishing your Donor Advised Fund 4

Assets to Establish a Fund 5

Naming Your Fund 5

Advisors to Your Fund 5

Succession Plan 6

Investment of Fund Assets 6

Investment of Funds 6

Investment Allocation 7

Fund Additions 7

Grant Recommendations 7

Grant Purposes 8

Grants with Benefit to the Primary Advisor 8

Consultation and Review of Account Privileges 8

Grant Amounts 9

Processing the Grant 9

Distributing and Acknowledging the Grant 9

Online Portal 10

Tax Considerations 10

Reporting and Receipts 10

Disclosures 10

Privacy Policy 11

Appendix A: Fees 13

Appendix B: Investment Options 14

You will be enriched in every way for your great generosity, which will produce thanksgiving to God. – 2 Corinthians 9:11

Welcome

Thank you for your interest and generosity in establishing a Donor Advised Fund with the Presbyterian Foundation. This Program Guide describes and explains the guidelines and policies established by the Foundation for the Donor Advised Fund program.

ABOUT THE FOUNDATION

Since 1799, the Foundation has been called upon to be a steward of the gifts that have been given to do God's work through the Presbyterian Church (U.S.A.). This history is not a testament to the longevity of the Foundation; rather, it is a witness to the generosity and foresight of Presbyterians everywhere.

The Presbyterian Foundation shares your values, and we have been putting those values to work for over 200 years, enabling Presbyterians to express their faith through their generosity. Throughout its history, the Foundation has encouraged giving for the benefit of others in the example of our Lord and in responsible stewardship of all God's gifts.

The Presbyterian Foundation is a Pennsylvania non-profit corporation and is recognized by the Internal Revenue Service as a tax-exempt public charity as defined in Sections 501(c)(3), 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code and is eligible to receive tax-deductible charitable contributions under IRC Section 170(c). Contributions to the Presbyterian Foundation are irrevocable and nonrefundable and to the extent allowed by applicable federal and state law, are immediately deductible by the donor as a charitable contribution.



Establishing Your Donor Advised Fund

To establish your Donor Advised Fund ("Fund"), complete an application and submit with your irrevocable gift to the Presbyterian Foundation. A Fund can be established by individuals, corporations and other business entities, trusts, and estates. If a Fund is established by a trust or estate, an individual must be named as the Primary Advisor. The application can be downloaded at **presbyterianfoundation.org**. Mail, fax, or email the completed application to the address listed on the form. An application can be completed online as well.

The Donor Advised Fund is subject to the Articles of Incorporation of the Presbyterian Foundation as well as the Administrative Plan. The Foundation reserves the right to modify its Articles of Incorporation, the terms of the Administrative Plan, or the Program Guide at any time. The sole owner of the Fund is the Foundation, and its Board of Trustees has ultimate control over all investments and grants of the Fund.

Key consideration: Tax laws require that a donor's charitable gifts be irrevocable and unconditional in order to receive the associated tax benefits of a charitable deduction. The Presbyterian Foundation will allow the Primary Advisor to recommend (advise), but not control, how assets in a Donor Advised Fund are invested and distributed, with all such recommendations being subject to the approval of the Presbyterian Foundation. The Presbyterian Foundation at its sole discretion may approve grants to qualified organizations.

ASSETS TO ESTABLISH A FUND

You may open your Donor Advised Fund with a check, credit/debit card, electronic funds transfer, wire transfer, marketable securities, or nontraditional assets. The minimum to open an account is $2,500. All gifts will be reviewed by the Foundation prior to acceptance. Once the gift is accepted and received by the Foundation, a written receipt will be sent to the donor(s) making the gift.

- Checks should be made payable to the Presbyterian Foundation.
- For transfer instructions for publicly traded securities, please contact the Foundation at **800-858-6127, extension 3041**.
- For other nontraditional assets, such as real estate, artwork, or business interests, please contact the Foundation at **800-858-6127, ext 3041** to discuss.
- Gifts may also be given by the Fund being named as a beneficiary in a will or other testamentary instrument or as a beneficiary to other non-probate property, including but not limited to: an Individual Retirement Account (IRA); charitable remainder trust; or life insurance policy. For further info call **800-858-6127, ext 3041**.
- Review Donor Advised Fund fee information. ***Please see Appendix A***.

NAMING YOUR FUND

The Primary Advisor(s) provides the name of the Fund such as the "John Smith Family Fund." The Fund name and the Primary Advisor will appear on all Fund correspondence. When grants are made from the Fund, you may select the grant to be acknowledged to the charity anonymously. Your preference can vary for each grant recommendation.

ADVISORS TO YOUR FUND

Once the Fund is established, the donor will be considered the Primary Advisor and will receive all correspondence related to the Fund activities. If you establish a Fund jointly with your spouse or another individual, you will both be Primary Advisors. The Primary Advisor(s) have complete account privileges: making additional contributions to the Fund, recommending grants and investment allocations, naming Grant Advisors, and establishing a succession plan.

The Primary Advisor(s) may name other individuals (up to two persons) to be Grant Advisors, for example, involving other family members. Grant Advisors can make grant recommendations and are eligible for online account access. Your Financial Advisor may also be permitted access to your account. Giving this permission provides the Financial Advisor with the ability to view fund balances, prior contributions and grants, and current investment allocations, as well as permission to submit investment allocation recommendations. Instructions to add Financial Advisors are located on the application.

SUCCESSION PLAN

You may wish to provide the Foundation with a "succession plan" for your Donor Advised Fund in the event of your death or incapacity. You may select one of two options for the remaining assets in the Fund:

EITHER:

a.) you can name successor advisor(s) to succeed you as the Primary Advisor on the Fund when your capacity ends, OR

b.) you can elect to distribute the balance of your Fund to as many as five different ministries or charities.

This information can be changed by any Primary Advisor at any time. Such elections and recommendations cannot be made through any testamentary instrument, including wills or instructions to an executor, and Primary Advisors may not name their estate as a successor. If no option is chosen, your Fund will be distributed to the Presbyterian Church (U.S.A.) for its use.

The Foundation recommends that Primary Advisors review the successor information provided to the Foundation once a year. This review will ensure that the information remains consistent with your wishes and verifies that the successor contact information is current.



Investment of Fund Assets

A variety of professionally managed mutual funds are available for Donor Advised Fund assets. All investments of the Presbyterian Foundation have been approved by the Investment Committee of the Presbyterian Foundation. ***Please see Appendix B for a listing of all investment options currently available.***

INVESTMENT OF FUNDS

The investment of the Fund will be at the complete discretion of the Presbyterian Foundation and may be commingled with the Foundation's other assets. Invested balances are priced daily. Changes in market value may cause the value of the investments to be worth more or less than the value of the original gift.
All dividends and capital gains are reinvested based on the chosen investment allocations.

INVESTMENT ALLOCATION

At the time the Fund is established, the Primary Advisor(s) of each Donor Advised Fund may recommend that the assets of the Fund be invested in one or a combination of selected mutual funds and at what percentages if investing in a combination. All investment recommendations will be reviewed and approved by the Foundation. If no investment recommendation is made, the assets will be invested in a money market vehicle.

After the investment recommendation is approved and contributions are in a liquid or transferable form, they will be invested in the recommended mutual fund(s). This should occur within 10 business days after a contribution is received by the Presbyterian Foundation.

After the Fund is established, the Primary Advisor (or Financial Advisor, if named) may submit a recommendation to change the investment allocations at any time through the Online Portal, by submitting such request in writing, or online to the Presbyterian Foundation.

Fund Additions

Additions to the Fund are accepted at any time from the Primary Advisor(s) or others. There is no minimum amount for fund additions, and they can be made by check, credit/debit card, electronic funds transfer, wire transfer, marketable securities, or nontraditional assets. The fund addition form can also be downloaded from the Foundation's website and mailed, faxed, or emailed to the Foundation, or additions can be made online through the Foundation's Online Portal.

Grant Recommendations

The Primary Advisor(s) may make grant recommendations at any time through the Online Portal. The grant recommendation form can also be downloaded from the Foundation's website and mailed, faxed, or emailed to the Foundation.

All grant recommendations shall be advisory only and shall be in no way binding upon the Foundation. A group of officers and employees of the Presbyterian Foundation have been appointed to perform or supervise the due diligence review of each recommended grant and distribution. Upon receipt of a recommendation, the Presbyterian Foundation will complete a due diligence review process. The Primary Advisor will be notified in the event that a grant recommendation is not approved, and an alternative recommendation may be provided by the Primary Advisor.



GRANT PURPOSES

Grant recommendations may be submitted for distribution to any 501(c)(3) eligible charity. Primary Advisors may include in a recommendation that the grant be used by the qualified charitable organization for a specific purpose or project such as medical work or a building fund. The purpose will be included in the review of the grant recommendation, and will be conveyed to the qualified charitable organization. The Presbyterian Foundation will not approve a grant if the grant would, in whole or in part, be used for an ineligible purpose, including, but not limited to, the following:

- payment for dues
- purchase of tickets to a benefit
- purchase of goods at a charitable auction or membership fees
- lobbying, political contributions, or political campaigns to satisfy a legally enforceable obligation
- legally binding personal pledge that has been made by a Primary Advisor
- any organization or individual related to a Primary Advisor
- any organization or charity which is deemed in conflict with the mission of the Presbyterian Church (U.S.A.).

The Foundation will not approve a grant recommendation if, in its sole and absolute discretion, the purposes, positions, activities, advocacy, or public witness of the recommended organization, considered as a whole, are substantially inconsistent with the mission or policies of the Presbyterian Church (U.S.A.) or the standards in this Program Guide. Tax-exempt status alone does not entitle an organization to receive a grant from the Fund.

In any event, the Presbyterian Foundation reserves the right, in the exercise of its sole and absolute discretion, to approve or disapprove any recommendations for grants.

GRANTS WITH BENEFIT(S) TO THE PRIMARY ADVISOR

Primary Advisors should be aware that the Pension Protection Act of 2006 subjects a Primary Advisor or a Primary Advisor-related person to a 125% excise tax if the advice to the Presbyterian Foundation to make a distribution results in the Advisor's "receiving, directly or indirectly, a more than incidental benefit as a result of such distribution." The 125% is applied to the value of the benefit. Primary Advisor should consider the risk of the 125% excise tax and seek legal counsel as deemed appropriate.

CONSULTATION AND REVIEW OF ACCOUNT PRIVILEGES

If a Primary Advisor's grant recommendations, considered as a whole, reflect a pattern inconsistent with the mission or policies of the Presbyterian Church (U.S.A.) or the standards in this Program Guide, or otherwise indicate that the Fund may not be well-suited to the Foundation's donor-advised fund program, the Foundation may consult with the Primary Advisor regarding the ongoing use of the Fund. No particular number of declined recommendations is required.

Following consultation, the Foundation may, in its sole and absolute discretion, continue, condition, limit, suspend, or terminate the account privileges of any Primary Advisor or Grant Advisor. The Foundation will provide written notice of any restriction or termination of account privileges.

If the Foundation terminates all Primary Advisor account privileges, it may, consistent with applicable law, the Foundation's mission, and the Primary Advisor's original charitable intent to the extent reasonably practicable: (a) distribute the remaining Fund balance to one or more successor charitable beneficiaries designated under the Fund's Succession Plan; (b) distribute the balance to one or more qualified charitable organizations selected by the Foundation; or (c) work cooperatively with the Primary Advisor to make a grant of the balance to another qualified donor-advised fund sponsor. Nothing in this paragraph gives a Primary Advisor the right to require or direct any distribution or transfer.

GRANT AMOUNTS

Each grant recommendation must be made for an amount of $100 or greater, or for the remaining balance of the Fund, whichever is less. There is no limit to the number of grants you can make.

If the Fund is inactive for ten (10) calendar years or the total grants distributed within that time period are less than $200, correspondence will be sent within the first quarter of the 11th calendar year to Primary Advisor(s) and Grant Advisor(s) requesting that one or more grant recommendations totaling at least $200 be submitted. If there are no grant recommendations submitted by September 30 of the 11th year, the Foundation will distribute the entire Fund balance to the successor charitable beneficiary if one has been named by the Primary Advisor. If no successor charitable beneficiary is named, the Fund will be distributed to the Presbyterian Church (U.S.A.) for its uses.

PROCESSING THE GRANT

Grant recommendations will be reviewed by the Foundation within five business days of receipt of the recommendation. The Foundation will make the grant generally within 10 business days. If a grant recommendation is for a charity that has not been previously reviewed and verified by the Foundation as a qualified charitable organization, a longer review time may be needed to complete additional due diligence. Once approved, the grant amount will be liquidated from investments held and disbursed to the grant recipient.

DISTRIBUTING AND ACKNOWLEDGING THE GRANT

The distribution of the grant to the charity is made by the Presbyterian Foundation and is accompanied by a letter identifying the intended purpose for the grant, the donor advised fund that made the gift, at whose recommendation the grant is being sent, and the Primary Advisor's address so that the charity can extend its thanks for the grant. When making a grant recommendation, a Primary Advisor may choose to remain anonymous, and the fund name, Advisor name, and advisor address will be excluded from the acknowledgment letter. Additionally, you may have the acknowledgment be ***In honor of, In memory of, In the name of, or In gratitude to*** someone you wish to name.

A Primary Advisor may not act as an intermediary for delivery of the Fund distribution to the charitable beneficiary when a grant is made unless specifically approved to do so by the Foundation

Online Portal

You may manage all aspects of your donor advised fund through the online Online Portal:

- Open an account
- Make fund additions
- Make grant recommendations
- Manage investment allocations
- Review prior contributions and grants

Visit **presbyterianfoundation.org/daf** to access the Online Portal.

Tax Considerations

Each Primary Advisor who opens a Donor Advised Fund, with the expectation of receiving the benefit of deductions for purposes of state and federal income taxes, does so with the understanding that neither the Presbyterian Foundation, nor any of its directors, officers, employees, agents or representatives, are engaged in (a) providing legal advice, accounting advice or tax advice, or (b) rendering legal opinions or tax opinions, or (c) other professional service. The Presbyterian Foundation recommends that each person planning to make a charitable contribution to the Presbyterian Foundation, or any other tax-exempt organization, seek legal, accounting, or tax advice, and/or other expert assistance from experienced and competent advisors, prior to making any such contribution.

Reporting and Receipts

The Primary Advisor will have access to fund information online at any time, including fund balances, investment allocations, and prior contributions and grants. Any other financial reports or information required by law will also be provided. Any discrepancy must be reported to the Foundation within 60 days of receipt.

Disclosures

The minimum annual grants from the combined total assets of each Donor Advised Fund held by the Presbyterian Foundation must be greater than 5% of the total combined Donor Advised Fund's average net assets. If this requirement is not met, correspondence will be sent to Primary Advisors of all Donor Advised Funds who have not made a grant recommendation in the last 12 months, requesting grant recommendations. If grant recommendations are not made within ninety (90) days, the Foundation will distribute the required amount from these funds to the successor charitable beneficiary named by the Primary Advisor. If no successor charitable beneficiary has been named, the distribution will go to the Presbyterian Church (U.S.A.) for its use.

FACTS	What does the Presbyterian Church (USA) Foundation ("Presbyterian Foundation") do with your personal information?
Why?	Financial companies choose how they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do.
What?	The types of personal information we collect and share depend on the product or service you have with us. This information can include: - Social Security number and account balances - payment history and transaction history - account transactions and checking account information When you are *no longer* our customer, we continue to share your information as described in this notice.
How?	All financial companies need to share clients' personal information to run their everyday business. In the section below, we list the reasons financial companies can share their clients' personal information; the reasons the Presbyterian Foundation chooses to share; and whether you can limit this sharing.

Reasons we can share your personal information	Does Presbyterian Foundation share?	Can you limit this sharing?
For our everyday business purposes - such as to process your transactions, maintain your account(s), respond to court orders and legal investigations, or report to credit bureaus	Yes	No
For our marketing purposes - to offer our products and services to you	Yes	No
For joint marketing with other financial companies	Yes	Yes
For our affiliates' everyday business purposes - information about your transactions and experiences	Yes	Yes
For our affiliates' everyday business purposes - information about your creditworthiness	Yes	Yes
For our affiliates to market to you	Yes	Yes
For nonaffiliates to market to you	Yes	Yes

To limit our sharing	**- Call 800-858-6127 or** **- Mail the form below** Please note: If you are a new customer, we can begin sharing your information 30 days from the date we sent this notice. When you are *no longer* our customer, we continue to share your information as described in this notice. However, you can contact us at any time to limit our sharing.
Questions?	**Call 800-858-6127 or go to www.presbyterianfoundation.org**

Mail-in Form

Mark any/all you want to limit:

_____ Do not share my personal information with other financial institutions to jointly market to me.
_____ Do not share information about my transactions and experiences with your affiliates for their everyday business purposes.
_____ Do not share information about my creditworthiness with your affiliates for their everyday business purposes.
_____ Do not allow your affiliates to use my personal information to market to me.
_____ Do not share my personal information with nonaffiliates to market their products and services to me.

Name	
Address	
City, State, Zip	

Mail To: **Presbyterian Foundation**
200 E. 12th Street, Jeffersonville, IN 47130

Page 2

What we do	
How does the Presbyterian Foundation protect my personal information?	To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files and buildings. Email addresses will only be provided to affiliates or service providers. Cookies are not used to get data from your hard drive, to get your email address or personal information.
How does the Presbyterian Foundation collect my personal information?	We collect your personal information, for example, when you - open an account or provide account information - give us your contact information or pay us by check - tell us your investment or retirement portfolio We also collect your personal information from others, such as credit bureaus, affiliates or other companies.
Why can't I limit all sharing?	Federal law gives you the right to limit only - sharing for affiliates' everyday business purposes information about your creditworthiness - affiliates from using your information to market to you - sharing for nonaffiliates to market to you State laws and individual companies may give you additional rights to limit sharing. [See below for more on your rights under state law.]
What happens when I limit sharing for an account I hold jointly with someone else?	Your choices will apply to everyone on your account.
Definitions	
Affiliates	Companies related by common ownership or control. They can be financial and nonfinancial companies. - *Our affiliates include the Presbyterian Church (USA), A Corporation and New Covenant Trust Company, N.A.*
Nonaffiliates	Companies not related by common ownership or control. They can be financial and nonfinancial companies. - *Nonaffiliates we share with can include New Covenant Funds.*
Joint marketing	A formal agreement between nonaffiliated financial companies that together market financial products or services to you. - *Our joint marketing partners include New Covenant Funds.*
Other important information - If you are a resident of California or Vermont, you are automatically considered to have opted out of sharing with our affiliated and nonaffiliated companies.	

Appendix A: Fees

The all-in fee of a Donor Advised Fund at the Presbyterian Foundation consists of two components: an administrative fee and an investment fee. Much effort is made to keep these fees reasonable and competitive with similar organizations because we know that lower fees means more funds available to support the missions and ministries that our donors love to support.

ADMINISTRATIVE FEE

The administrative fee covers the basic costs of operating a Donor Advised Fund, including such items as systems, staff, processing and other basic operating costs. The fee operates on a percentage based tier model. A annual fee of 0.90% is applied to balances up to $500,000. Any amounts over $500,000 are subject to an annual fee of 0.75%. Fees are processed on a monthly basis as applied to the prior month's closing value.

ADMINISTRATIVE FEE EXAMPLE

Account Balance	**$10,000**
0.90% fee on the first $500,000	**$90**
0.75% on amount over $500,000	**$0**
Total annual administrative fee	**$90**

INVESTMENT FEE

The Presbyterian Foundation offers a variety of mutual funds within its Donor Advised Fund platform, from index style funds to socially responsible investments that adhere to Presbyterian values and beliefs. These mutual funds have internal operating expenses that reduce the net asset value of the mutual fund. Internal operating expenses of mutual funds vary by mutual fund and the operating expenses are disclosed in the mutual fund's prospectus. Information regarding current investment options can be found on the Presbyterian Foundation's website and in Appendix B of this program guide.

Appendix B: Investment Options

Assets in a Donor Advised Fund may be invested in one or more of the mutual funds listed below. All allocations should be made in 5% increments. The Fund will be invested in a Money Market vehicle if an investment recommendation is not made.

See https://www.presbyterianfoundation.org/donor-advised-fund-investment-options/ for more information.

LARGE EQUITY BLEND

Vanguard 500 Index Fund Admiral (VFIAX)

MID CAP EQUITY BLEND

Fidelity Low-Priced Stock (FLPSX)

SMALL CAP EQUITY

Vanguard Small Cap Growth Index Fund (VSGAX)

INTERNATIONAL EQUITY BLEND

Vanguard Total International Stock Index Admiral (VTIAX)

INTERMEDIATE TERM BOND

Vanguard Intermediate-Term Bond Index Fund Admiral Shares (VBILX)

BALANCED MODERATE ALLOCATION

Vanguard Balanced Index Fund Admiral (VBIAX)

BALANCED CONSERVATIVE ALLOCATION

Vanguard Wellesley® Income Investor (VWINX)

SOCIALLY RESPONSIBLE

New Covenant Equity Fund (NCGFX)

New Covenant Income Fund (NCICX)

MONEY MARKET

Fidelity Money Market (FRGXX)

Presbyterian FOUNDATION

200 E 12th Street, Jeffersonville, IN 47130
800-858-6127 presbyterianfoundation.org