

## Example - Stewardship/Generosity Team Calendar

### September

- Week 1 Mail out narrative budget and letter from joint finance and stewardship team
- Week 2 Testimonial at offering
- Week 3 Sunday school generosity program

### October

- Week 1 Solicitation mailing with narrative budget with no name commitment cards  
Electronic solicitation to youth
- Week 2 Follow-up message during service - impact the budget will have on people's lives
- Week 3 Offering video mission trip - mission team members take offering

### November

- Week 1 Sunday school presentation at offering
- Weeks 1 & 3 Update on your commitment campaign
- Week 3 Thanksgiving service - preach thankfulness of being blessed to be a blessing
- Week 4 Food drive for Food pantry - bags being brought to service put on communion table, carried to Food Bank room after service

### December

- Week 1 Planned giving mailing, 70 ½ older IRA
- Week 2 Honor/memorial gift opportunity for Christmas gift  
Alternative Market Christmas  
Testimonial offering
- Week 3 Sunday school class presentation of generosity
- Week 4 Your commitment campaign completed

### January

- Week 1 Adult Sunday school class on Generosity begins
- Week 2 Mission testimonial presented at offering
- Week 4 Offering presented and taken by Stewardship Committee  
Giving statements sent with impact story

### February

- Week 1 Six-month review and celebration Sunday  
Volunteer celebration and recognition
- Week 3 Preach on generosity/financial management
- Week 4 Offering testimonial and taken by local mission workers, UKirk, Habitat

## March

- Week 2 Offering presented and taken by Sunday school class
- Week 4 Offering presented and taken by Mission Team

## April

- Week 1 Preach on God owns everything
- Week 3 Offering presented and taken by Finance team
- Week 4 Special investment opportunity for Catalog of Opportunity

## May

- Week 1 Honor/memorial gift opportunity for mothers  
Planned Giving Recognition Sunday and luncheon presentation  
Testimonial of planned giving donor at offering
- Week 3 Offering presented and taken by children recognizing Mother's Day
- Week 4 End-of-fiscal-year giving report

## June

- Week 2 Volunteer celebration Sunday
- Week 3 Announcement and distribution of upcoming budget  
Offering presented and taken by Session
- Week 4 Produce and distribute new annual report

## July

- Week 2 Celebration of summer mission trips and commissioning  
Offering presented and taken by mission trip participants
- Week 3 Produce the year's narrative budget
- Week 4 Hold Town Meeting for budget

## August

- Week 1 Offering presented and taken by a returning mission trip
- Week 3 Offering presented and taken by Vacation Bible School

## Ongoing Items

1. Message on all giving statements
2. Update on giving and attendance in each Weekly Bulletin
3. Narrative budget and Catalog of Opportunity at Welcome Center
4. Stewardship team make presentation at new member classes
5. Planned giving info box on all mailings
6. Stewardship team sends thank you notes to donors
7. Session does thank you notes at each meeting for new volunteers
8. Send out emails to congregation of success stories
9. Thank you done from pulpit by Stewardship and Finance teams
10. Provide token for donors who make non-weekly contributions