

# Personal Information Change Form

To protect personal and confidential information, and to insure the accuracy of our records, the Foundation requires specific **written direction** to change any contact information. To make changes to your personal information, please complete the form below, sign it, and return it to us at:

Administrative Services  
Presbyterian Foundation  
200 East Twelfth Street  
Jeffersonville, IN 47130

**Please include a telephone number where you can be reached during the day so that we may contact you if further information, or clarification is needed:** \_\_\_\_\_.

Contact Client Services at 800-858-6127 with any questions or concerns. Our representatives are available to assist you from 8 a.m. to 5 p.m. Eastern Standard Time.

Name or Organization Name		
Previous Mailing Address	New Mailing Address	
Previous City	New City	
Previous State & Zip Code	New State & Zip Code	
Previous Area Code & Tel. No.	New Area Code & Tel. No.	Cell Phone
Previous E-Mail Address	New E-Mail Address	
<input type="text"/>	<input type="text"/>	
Signature Required	Account Co-owner Signature (Required for all accounts owned jointly)	